

Exemption Report Worksheet

This worksheet is for your own use and is intended to help you organize information submitted in an exemption report. Do not submit this worksheet to NMFS.

1) Press (1) to enter a report. If you are calling this system for the first time and or if you have lost your vessel number or passcode enter (0). (Call should be forwarded to a live person or a message that reminds them to call during business hours and identifies the hour)

2) Enter your 6 digit vessel number followed by the # key.

Vessel Number						
						#

3) Enter your 5 digit vessel passcode followed by the # key. _____

Vessel Passcode					
					#

4) Enter the type of report you are making followed by the # key.

_____ * Press 3 to enter an exemption report (Next Question E1)

_____ * Press 4 to cancel an exemption report (Next Question E2) _____

Type of report	
	#

E1) Enter the 2 digit exemption code followed by the # key

_____ 10 - Haul out Exemption - When a vessel is continuously out of the water for more than 7 consecutive days

_____ 20 - Outside Areas Exemption - When the vessel will be operating outside of the EEZ off Washington, Oregon, or California for more than 7 consecutive days

Type of Exemption	
	#

E2) For your records, record the confirmation number provided by this system. Re-enter the confirmation number followed by the # key.

Confirmation Number						
						#

E3) Listen to the declaration report as the system plays it back to you. Press # to confirm that the declaration report is correct and hang up or press 1 to make changes to your report.